

**Single Member Cabinet Decision**

<b>Executive Forward Plan Reference</b>	<b>E2382</b>
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**Travel Smartcard Project Approval**

<b>Decision maker/s</b>	<b>Cllr Symonds, Cabinet Member for Transport</b>
<b>The Issue</b>	Approval is sought under Park 4B, Rule 16 - Access to Information Procedure Rules of the constitution to spend the balance of grant awarded to the Council to procure smartcards by the end of the financial year. Time is not available to seek approval from the March Cabinet nor through a single member decision.
<b>Decision Date</b>	<b>23<sup>rd</sup> February 2012</b>
<b>The decision</b>	The Cabinet Member agrees to: 1 Release the balance of funds of £306,390 for 2011/12 and future years to purchase cards and implement the project. 2 The decision be reported to the Cabinet on 14 <sup>th</sup> March 2012
<b>Rationale for decision</b>	While this project has been reported to Transport Board and regularly to the West of England Joint Transport Committee formal approval for expenditure has not been obtained to date. There is insufficient time to obtain this approval from Cabinet in March.
<b>Financial and budget implications</b>	The project has been considered by the PID group on 3 occasions and they have approved the project plan. The project has been developed in stages to limit risk and avoid abortive costs. The project can now proceed at no financial risk to the Council. The funds are available having been granted to the project. Technical adjustments have been made to the Council's capital programme to date to cover expenditure for this project.
<b>Issues considered</b>	Social Inclusion; Customer Focus; Sustainability;
<b>Consultation undertaken</b>	Cabinet colleagues; Vice Chair of Overview & Scrutiny Panel; Section 151 Finance Officer; Chief Executive; Monitoring Officer
<b>How consultation was carried out</b>	By email
<b>Other options considered</b>	Approval could be obtained from Cabinet or through a Single Member Decision but this would prevent the project from making critical purchases before the end of the financial year delaying the project.

<b>Signatures of Decision Makers</b>	
<b>Date of Signature</b>	